

DEPARTMENT OF HUMAN SERVICES  
DIVISION OF JUVENILE JUSTICE SERVICES  
POLICY AND PROCEDURES

Policy No: 05-16 Subject: Highway Clean-up	Effective Date: 07/05	Revision Date: 07/07/05
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**I. Policy Statement**

Juveniles in Division custody shall only participate in clean up of state highways as part of the Department of Transportation's Adopt-a-Highway program.

**II. Rationale**

In most areas of the state, there is ample opportunity for restitution and community service without having work crews cleaning roadways.

**III. Procedures**

- A. Approval to participate in the Department of Transportation's Adopt-a-Highway program by any Division program or facility must be requested through the Division Executive Management Team (EMT).
- B. The EMT shall evaluate each request to participate in the Adopt-a-Highway program and consider time of day, volume of traffic, and other restitution opportunities before granting approval for participation.
- C. Division staff and juveniles participating in an approved highway clean up project shall wear safety vests and follow all of the Adopt-a-Highway safety rules.
- D. There shall be a minimum of two Division staffers with each work crew, while on a highway. One staff worker shall observe the work crew at all times ensuring that the juveniles do not place themselves in a dangerous situation.

**IV. Continuous Renewal**

This policy shall be reviewed four (4) years from its effective date to determine its effectiveness and appropriateness. This policy may be reviewed before that time to reflect substantive change.

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This policy has been reviewed by the Board of Juvenile Justice Services and is approved upon the signature of the Director.

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Jody Valantine, Chair  
Board of Juvenile Justice Services

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Date

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Dan Maldonado, Acting Director  
Division of Juvenile Justice Services

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Effective/Revision Date